

Independent contractor (IC) application form for Pet Sitters t/a www.petsitterscapetown.co.za : 11/03/2020

(Form 1a V6.0)

1. IC Applicant Information: Business Owner (BO) / Express Agent (EA1 or EA2)			
Full Name of Applicant Pet Sitter:			Date:
Cell No:	SA ID no:	Land line: (021)	
Current Physical address:			
City:	Province:	Postal Code:	
Preferred area for pet sitting:			Date of birth:
Email address:			
<ul style="list-style-type: none"> This is a new application: Y / N I am currently a registered pet sitter with Pet Sitters CC Y / N (Business owner / Express Sitter) 			
2. Current and Past Employment Information if new applicant only – If applicable			
Current / Past employer name:			
Employer address:			How long?
Phone:	E-mail:		
City:	Person for reference: Name -		
Position:	Hourly	Salary	(Please circle) Reasons for leaving:
3. Emergency Contact numbers			
Name of a person <u>not</u> residing with you:			
Address:			
City:	Province	Postal Code:	Contact Number:
Relationship:			
4. Co-applicant Information, if Married or partner: If applicable			
Name:			
Date of birth:	ID:	Phone:	
5. Personal References - Only if 1 st time application			
Name:	Address:		Phone:
6. Business Package Selection: (X) the appropriate selection			
<p>Select () # 1</p> <p>Express Agent Application @ R 120 pm</p> <ul style="list-style-type: none"> Registration Fee: R 400.00 (Incl Manual) Student Registration Fee: R 250.00 Annual Registration fee: R 100pa Signed Ts' & C's attached R 100.00 for Name Badge (Optional) Y/N R 280.00 Corporate shirt (Optional) Y/N 	<p>Select () # 2</p> <p>Business Owner Application @ R 400 pm:</p> <ul style="list-style-type: none"> Registration Fee: R 400.00 (Incl Manual) Monthly fee agreement * See attachment BO Annual Registration fee: R 200pa Lead fees after 6 months* Signed Ts' & C's attached R 100.00 for Name Badge (Optional) Y/N R 280.00 Corporate shirt (Optional) Y/N 	<ul style="list-style-type: none"> Payments will be made by: (Circle): Expected Date: () CASH: _____ EFT: _____ STOP ORDER: _____ OTHER: _____ 	
7. 'X' Select current certificates & recognitions awarded (X), (1)			
Certified level 3 (Business Owner)	Certified level 1 (Express Sitter)	First Aid Level 1	Disaster Management level 1
Dog walking and leash training level 1	Any pet sitting experience 1 2 3	Circle years of service awards 1 2 3 4 5 6 7 8 9 10	Service excellence award 1 2 3 4 5 6 7 8 9
December Courage Award 1	Annual Turn-over awards 2010	Annual Turn-over awards 2011	Annual Turn-over awards 2012
Annual Turn-over awards 2013	Annual Turn-over awards 2014	Annual Turn-over awards 2015	Annual Turn-over awards 2016
Pet care certifications	Other/previous pet qualifications?	Please identify specific skill sets: e.g. Marketing, administration, teaching etc.	Skill sets:

PLEASE COMPLETE: I have a: Functional Motor Vehicle () Y SMART Cell Phone () Y A fixed place of residence () Y	I am: Currently employed () Y / N Computer Competent () Y / N Able to sleep out () Y / N	I have: NO CRIMINAL RECORDS () Y / N NO MENTAL ILLNESS () Y / N NO REFERENCES () Y / N	I am: Single / Married / Partnered _____
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Personal comments / Why I want to be a pet sitter? / What it means to be a pet sitter for me personally / I would like to achieve the following by been a pet sitter / etc.

I **verify** the validity of the information provided on this form and declare that all the information is true. I accept all the terms and conditions attached and below.

Name & Signature of Applicant: _____

9. Term and conditions:

- I **agree** to make an **advanced payment** of my monthly fees and other charges on or before the last day of each new month.
 - I understand that my account, website, insurance, leads provided and privileges may be suspended or denied when my payments are in arrears, and penalties may be required for reinstatement of account.
- I **agree** to accept all the terms and conditions of the agreements provided, code of conduct and the Pet Sitters Promise for all Business Owners (BO's) and Express Assistants (EA's).
- I **agree** that my services rendered will be as an **independent Contractor (IC)** to the organisation, its partners and associates and recognise that I **am NOT an employee of the company** but an **independent contractor** with a month to month license agreement.
- I **agree to indemnify** the organisation and its partners and associates from any injury, liability claim, criminal charge or unethical and wrongful conduct that may be incurred by or against myself while on assignment on behalf of the company or which may be charge or levied against me as a registered Pet Sitter while conducting services as a brand representative or IC of the company.
- I **take personal responsibility** for any **SARS** (South African Revenue Service) requirements and submissions of income tax as required by law and declare that no **income tax (PAYE)** will be deducted from me by the company or its partners and associates.
- I **accept** that my agreement may be terminated where I am in breach of any agreement or in conflict to the code of conduct, vision, mission and values of the company, and will submit to a formal disciplinary hearing by the Ethics committee if required, and accept that the decisions and conditions of the Ethics Committee will be final. I will take responsibility for all my actions, words, social media content, and will formally offer an apology to the client while adhering to the 100% money back guarantee when requested to do so by a business owner or the company or the client.
- I **accept all privileges**, resources and conditions of the agreed package as stated above and commit myself to be a representative of the vision, mission, values and code of conduct of the company and the profession of a Professional Pet Sitter in South Africa and Psi.
- I **agree that all my privileges** and access to marketing resources and brand documents will be denied and cancelled should my agreement be terminated or by way of a written resignation. Any use of the brand, resources or agreements after termination or resignation of the agreement between the company and the Pet Sitter will be deemed as a fraudulent and unlawful representation by the pet sitter named in this agreement.
- Pet Sitters Cape Town (licensees, service provider, contractors and associates) reserves the right to accept or decline any agreements and application between the company and the applicant as stated above, with or without reason. See below.
- Where a Pet Sitter is unable to perform their duties either through negligence or illness, and the integrity and safety of the client and their pets are compromised, the company reserves the right to suspend or terminate the services of the Pet Sitter with immediate effect. Web Services, lead generation and assignments may also be suspended at the discretion of the company when fees are in arrears to the company.
- I **agree** to NOT employ any 2nd party persons or unregistered sitters for assignments without the express authority or agreement of the company.
- I **agree to provide any and all monthly financial records, client audit statements and feedback forms when requested by the company.**
- I **agree to participate** in 80% of the monthly training programs as presented and area branding/advertising promotions when requested.
- This agreement which, after acceptance by the applicant, constitutes a binding agreement between the Pet Sitter and the Company. Any other agreement (with the exception of the original agreements signed) between the Pet Sitter and Company to cancel, alter or add to this agreement shall not be binding and shall be of no force or effect unless reduced to writing and signed by the parties before witnesses, with the exception of clause 6, 8 & 10. **BANK: Pet Sitters CC: ABSA SAVINGS: 921 443 6640: Branch code: 632005: Ref: Your Name**

The Applicant agrees to the above: Signature: _____ **Date:** _____ / 20_____

a. Signature of partner or spouse (if required)	Date:
b. Signature of Mentor: (if applicable)	Date:
c. Licensor / Authorised Signature	Date:
Declined/suspended reason: Licenses can be denied due to the following: Clause 9 above. <ul style="list-style-type: none"> Monthly payments in arrears. Case pending due to a breach of Ethics, code of conduct, of contract, PSi Promise or grievance charge or customer complaint. Non-compliance to standards of measurement, or admin requirements. 	Date:



Agreement as at 01/09/2019 V005

VISION: To be recognised as the number one on-site pet care service company to absent owners, through registered competent and skilled licensee partners throughout South Africa:

MISSION: "Our mission is to serve, protect and care for our client pets, property and possessions to the best of our ability, through continued personal growth, skills development, honesty and integrity, in order to remain a relevant, effective and efficient solutions company"

CORE VALUES:

- People first
- Doing the right thing
- Taking responsibility
- Been courageous
- Having fun and laughter